

Delhi Electricity Regulatory Commission
Viniyamak Bhawan, C-Block, Shivalik, Malviya Nagar, New Delhi-110017

No.: F.1(457)/Estt./DERC/2021-22

Date: 17.02.2024

Delhi Electricity Regulatory Commission invites applications from eligible candidates to consider filling up following existing / anticipated vacancies. The vacancies shall be filled up in accordance with the Delhi Electricity Regulatory Commission (Management & Development of Human Resources) Regulations 2001 (as amended from time to time). The preferred mode of recruitment is Deputation. The Regulations can be accessed / downloaded from DERC's Website: www.derc.gov.in

Post/Group / No. of post	Essential Qualification	Desirable Qualification	Pay Scale (On Deputation/ Direct)	Consolidated pay (On Contract)
Deputy Director (Transmission & Distribution) Group-A No. of Post-1 (Existing)	<p>1. Graduate Degree in Electrical / Power Engineering or equivalent from a recognised institution.</p> <p>2. Officers holding analogous post on regular basis</p> <p style="text-align: center;">OR</p> <p>With 3 year regular service in the Pay Matrix Level – 10 (7th CPC) / PB-3 (pre-revised) Rs.15600-39100 with Grade Pay Rs.5400/-</p> <p style="text-align: center;">OR</p> <p>With 5 year regular service in the Pay Matrix Level – 8 (7th CPC) / PB-2 (pre-revised) Rs.9300-34800 with Grade Pay Rs.4800/-</p> <p style="text-align: center;">OR</p> <p>With 8 years regular service in the Pay Matrix Level –6 (7th CPC) Pay Band – 2 (pre-revised) Rs.9300-34800 with Grade Pay Rs 4200/-.</p>	<p>1. Engineering experience in large public utilities with generation, transmission and distribution facilities.</p> <p>2. Direct Operational experience in transmission and distribution.</p> <p>3. Should be familiar with Commercial & Economic Issues / Tariff issues / analytic modelling / power purchase agreements.</p>	Rs. 67,700 – Rs. 2,08,700 (Level-11)	Rs. 1,27,633/- or Rs. 1,09,354/- (for details please refer para 4 (a) below)

<p>Deputy Director (Tariff-Engineering)</p> <p>Group-A</p> <p>No. of Post-1 (Anticipated)</p>	<p>1. Graduate degree in Electrical/ Power Engg. or equivalent from a recognised Institution.</p> <p>2. Officers holding analogous Posts on regular basis.</p> <p style="text-align: center;">OR</p> <p>With 3 years regular service in the Pay Matrix Level – 10 (7th CPC) / PB-3 (pre-revised) Rs.15600-39100 with Grade Pay Rs.5400/-</p> <p style="text-align: center;">OR</p> <p>With 5 years regular service in the Pay Matrix Level – 8 (7th CPC) / PB-2 (pre-revised) Rs.9300-34800 with Grade Pay Rs.4800/-</p> <p style="text-align: center;">OR</p> <p>With 8 years regular service in the Pay Matrix Level –6 (7th CPC) Pay Band – 2 (pre-revised) Rs.9300-34800 with Grade Pay Rs 4200/-.</p>	<p>1. Experience as Power Engineer including management responsibilities in middle level position.</p> <p>2. Sound knowledge of commercial matters pertaining to Power Sector.</p>	<p>Rs. 67,700 – Rs. 2,08,700 (Level-11)</p>	<p>Rs. 1,27,633/- or Rs. 1,09,354/-</p> <p>(for details please refer para 4 (a) below)</p>
<p>Deputy Director (Consumer Assistance)</p> <p>Group-A</p> <p>No. of Post-1 (Existing)</p>	<p>1. Graduate Degree in any discipline from a recognised University / Institution.</p> <p>2. Five years experience in power sector in areas directly connected to end users.</p> <p>3. Demonstrated ability in dealing with consumer problems.</p> <p>4. Officers holding analogous Posts on regular basis</p> <p style="text-align: center;">OR</p> <p>With 3 year regular service in the Pay Matrix Level – 10 (7th CPC) / PB-3 (pre-revised) Rs.15600-39100 with Grade Pay Rs.5400/-</p> <p style="text-align: center;">OR</p> <p>With 5 year regular service in the Pay Matrix Level – 8 (7th CPC) / PB-2 (pre-revised) Rs.9300-34800 with Grade Pay Rs.4800/-</p>	<p>1. Direct experience in two or more forms of media (Press, TV, Radio, Multimedia).</p> <p>2. Familiarity with Electricity Laws.</p> <p>3. Degree in Engineering OR Law.</p>	<p>Rs. 67,700 – Rs. 2,08,700 (Level-11)</p>	<p>Rs. 1,27,633/- or Rs. 1,09,354/-</p> <p>(for details please refer para 4 (a) below)</p>

	<p style="text-align: center;">OR</p> <p>With 8 years regular service in the Pay Matrix Level –6 (7th CPC) Pay Band – 2 (pre-revised) Rs.9300-34800 with Grade Pay Rs 4200/-.</p>			
<p>Principal Private Secretary</p> <p>Group-A</p> <p>No. of Post-1 (Anticipated)</p>	<p>1. Graduate degree from a recognised University.</p> <p>2. Well versed in computerised word processing.</p> <p>3. Proficient in shorthand & typing.</p> <p>4. Officers Holding analogous post in Central / State Govt. on regular basis</p> <p style="text-align: center;">OR</p> <p>With 3 year regular service in the Pay Matrix Level – 10 (7th CPC) / PB-3 (pre-revised) Rs.15600-39100 with Grade Pay Rs.5400/-</p> <p style="text-align: center;">OR</p> <p>With 8 years regular service in the Pay Matrix Level –6 (7th CPC) Pay Band – 2 (pre-revised) Rs.9300-34800 with Grade Pay Rs 4200/-.</p>	<p>1. Experience of working as Personal Secretary to HoD for 5 years in Central / State Government OR any PSU / Corporation under Govt.</p> <p>2. Diploma in Office Management & Secretarial Practice.</p>	<p>Rs. 67,700 – Rs. 2,08,700 (Level-11)</p>	<p>Rs. 1,27,633/- or Rs. 1,09,354/-</p> <p>(for details please refer para 4 (a) below)</p>
<p>Steno-cum-Computer Operator</p> <p><u>Group-B</u></p> <p>No. of Post-1 (Existing)</p> <p>No. of Post-2 (Anticipated)</p>	<p>1. Graduate with proficiency in English Typing (40 wpm), English Shorthand (80 wpm).</p> <p>2. Diploma / Certificate in computing OR equivalent from recognised / reputed institution.</p>	<p>Three years service in a Central / State Govt. OR any PSUs of Central / State Govt. involving exposure to computer operations.</p>	<p>Rs. 44,900 – Rs. 1,42,400 (Level-07)</p>	<p>Rs. 82,933/- or Rs. 70,810/-</p> <p>(for details please refer para 4 (a) below)</p>

GENERAL INSTRUCTIONS

- The preferred mode of appointment for the above posts is Deputation from Central / State / UT Government Departments, Statutory/Autonomous/ Constitutional/Cooperative/Local Govt. Bodies and Public Sector Undertakings, Corporations etc. under administrative control of Central/State/UT Governments. In the event of non-availability of suitable candidate for appointment on deputation, the post can be filled up on Direct/Contract recruitment basis. The Commission shall have full discretion to fill up the post through any of the three modes viz. Deputation /Direct /Contract recruitment as per the specific requirement. The Commission's decision in this regard shall be final.

2. (a) If appointment is made on Deputation basis, the Pay & Allowances/facilities and other terms and conditions of appointments on Deputation basis will be regulated in accordance with the instructions contained in the Department of Personnel & Training OM. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time and in accordance with the DERC (Management & Development of Human Resources) Regulations 2001, as amended from time to time.
- (b) The appointments made to the Commission on deputation basis shall be for a period not exceeding three years in the first instance which will be extendable for upto a period of three years at the discretion of the Commission which shall be based on the Performance Appraisal Report submitted by the designated authority as nominated by the Commission, subject to concurrence of Parent Department of Deputatationist.
3. (a) If appointment is made on Direct Recruitment basis, the Pay & Allowances/facilities and other terms and conditions of appointments on Direct basis will be regulated in accordance with the DERC (Management & Development of Human Resources) Regulations 2001, as amended from time to time.
- (b) For Direct recruitment, the probation period shall be 02 years from the date of appointment.
4. (a) If appointment is made on Contract basis, the Pay & Allowances/facilities and other terms and conditions of appointments on Contract basis will be regulated in accordance with Temporary Govt. Servant Rules as amended from time to time. Further, this appointment shall be governed by Clauses 5, 10, 11 and 12(g) of DERC (Management and Development Human Resources) Regulations 2001, as amended from time to time and the Consolidated pay will remain fix for contract period of one year and may be revised on yearly basis at the discretion of the Appointing Authority. The initial Consolidated pay for the posts is appended below: -

	Deputy Director (Consumer Assistance), Deputy Director (Transmission & Distribution), Deputy Director (Tariff-Engineering) & Principal Private Secretary	Steno-cum-Computer Operator
Consolidated Pay (All Inclusive) (if lease facility not availing from Commission or if spouse is not availing lease facility/accommodation from Govt./PSU etc.)	Rs. 1,27,633/- Per Month & EPF of Rs. 11,861/- Per Month	Rs. 82,933/- Per Month & EPF of Rs. 7,866/- Per Month
OR		
Consolidated Pay (All Inclusive) (if lease facility allowed by the Commission, as per the lease policy amended from time to time or if spouse is availing lease facility/accommodation from Govt./PSU etc.)	Rs. 1,09,354/- Per Month & EPF of Rs. 11,861/- Per Month	Rs. 70,810/- Per Month & EPF of Rs. 7,866/- Per Month

(b) The amount shown as EPF above will be deducted from abovementioned Consolidated Pay and a matching contribution will be borne by DERC towards Employees Provident Fund.

(c) The contract will be initially for a period of one year which may be renewed on yearly basis upto a maximum of 6 years or till attaining the age of 65 years, whichever is earlier, from the date of joining the post at the sole discretion of the Commission. The renewal of contract is also subject to satisfactory Performance Appraisal Report every year of contract period.

(d) Only the following facilities/reimbursement, if not availing from any other source, will be provided to you as per your entitlement if selected on contractual basis in DERC: -

- i. Medical Allowance/ Facility
- ii. Telephone Facility/ Reimbursements for residential telephone
- iii. Internet Facility
- iv. Newspaper and Periodicals
- v. Children Educational Allowance

(e) No other facility/reimbursements will be provided to employees selected on Contract basis

5. The age limit is subject to general guidelines issued by Central Govt. / Govt. of NCT of Delhi. The crucial date for determining eligibility criteria / age limit would be date of submission of application.

Sl. No.	Name of Post	Mode of appointment/Maximum Age limit		
		Deputation	Direct	Contract
1.	Deputy Director (Transmission & Distribution)	56 years	45 years	62 years
2.	Deputy Director (Tariff-Engineering)	56 years	45 years	62 years
3.	Deputy Director (Consumer Assistance)	56 years	45 years	62 years
4.	Principal Private Secretary	56 years	45 years	62 years
5.	Steno-cum-Computer Operator	56 years	30 years	62 years

6. The Commission shall follow the Government's policy on reservation for SC/ST/OBC/PH candidates in the case of direct recruitment.
7. The number of vacancies against the posts may vary and the Commission reserves the right not to fill any of the above mentioned existing / anticipated vacancies. The Commission may consider and extend the Deputation/Contract of the present incumbent in the post against which the anticipated vacancy mentioned above is advertised. In case of any eventuality, no action on the application received against this existing / anticipated vacancy shall be taken by the Commission and the advertisement of such vacancy shall be treated as withdrawn.
8. All candidates should have fulfilled the minimum eligibility on the date of application. Further, merely fulfilling the minimum qualifications or the eligibility criteria does not entitle a candidate to be necessarily considered or called for interview. More stringent criteria may be applied for short-listing the candidates to be called for skill test / interview.
9. Canvassing in any form shall be a disqualification for the post. No correspondence with the applicants will be entertained.
10. For fulfilling the eligibility criteria of the posts, regular service of certain years in various pay scales of Central / State / UT Government Departments, Statutory / Autonomous/ Constitutional /Cooperative/Local Govt. Bodies and Public Sector Undertakings, Corporations etc. under administrative control of Central/State/UT Governments has been prescribed as essential qualification. The pay scale shown in the eligibility criteria are Central Government Scale/ Delhi Government Scale of Pay and Dearness Allowance pattern applicable w.e.f. 01.01.2016 and the eligibility of candidates shall be accordingly determined with reference to the pay scales.

11. The eligibility of such candidates who are working in Public Sector Undertakings or other Govt. Organizations where Industrial / Variable Dearness Allowance pattern is applicable shall be determined by equating their IDA/VDA pattern Pay scale with the requisite CDA pattern Pay scales of eligibility in the following manner:

Central DA pay scale	=	Industrial/Variable DA pay scale
7 th CPC Pay Matrix Level (Rs. 67,700 – Rs. 2,08,700) for Deputy Director (Consumer Assistance), Deputy Director (Transmission & Distribution), Deputy Director (Tariff-Engineering) and Principal Private Secretary Rs. 44,900 – Rs. 1,42,400 for Steno-cum-Computer Operator (Pre-revised 6 th CPC 2006, Minimum of Pay Band + Grade Pay) + Applicable Central Dearness Allowance on Pay)	=	Minimum of Pay scale held by the candidate + Dearness pay, if any + Applicable Industrial / Variable Dearness Allowance

Further, only those applicants who hold the post as well as the pay scale of that post on substantive basis shall be considered eligible for appointment.

12. How to Apply:

ONLINE APPLICATION: The candidates must submit application through **ONLINE** mode only for which a provision has been made in DERC website. The candidates should click “**APPLY ONLINE**” link provided in the notice for vacancy to open **ONLINE Application Form**. Please follow the instructions and proceed to fill the form. Please note that all fields to be filled and no column should be left blank. You are also requested to upload relevant documents at appropriate column to substantiate essential qualifications possessed by you along with last 03 months salary slips, IT Statements, FORM-16 (for verification purpose). It is mandatory for the candidates after successfully submitting application **ONLINE**, to take a **Print Out** of the application form together with copies of the testimonials and supporting documents already sent online and the same be forwarded to the Secretary, DERC at the given below:

The Secretary,
Delhi Electricity Regulatory Commission
Viniyamak Bhawan, ‘C’ Block, Shivalik
Malviya Nagar, New Delhi – 110017

The envelope containing the application must mention the name of the post applied for.

13. Submission of Undertaking :

The candidate has to give Undertaking as mentioned below:-

The employees serving in Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc. must submit Undertaking as per Annexure – I.

The employees who have retired or resigned from Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations must give Undertaking as per Annexure – II.

The employees other than Annexure-I & Annexure-II must give Undertaking as per Annexure – III.

14. Last date of application:

The **last date** for submission of ON-LINE application is 12.04.2024.

The **last date** for receipt of hard copy of ON-LINE application is 19.04.2024.

15. APPLICANTS IN CENTRAL/STATE/UT GOVERNMENT SERVICE OR IN THE SERVICE OF AUTONOMOUS / STATUTORY BODY / PSU / CORPORATIONS ETC. SHOULD APPLY THROUGH PROPER CHANNEL ONLY. THE APPLICATIONS OF SUCH APPLICANTS SHOULD BE FORWARDED THROUGH PROPER CHANNEL WITH ATTESTED COPIES OF ANNUAL CONFIDENTIAL REPORTS OF LAST FIVE YEARS AND VIGILANCE CLEARANCE CERTIFICATE. NO ADVANCE COPY SHALL BE ENTERTAINED.

16. Incomplete application or application submitted in a different format is liable to be summarily rejected.

**-sd-
Secretary**

**APPLICATION FOR THE POST OF DEPUTY DIRECTOR (CONSUMER ASSISTANCE), DEPUTY
DIRECTOR (TRANSMISSION & DISTRIBUTION), DEPUTY DIRECTOR (TARIFF-ENGINEERING)
PRINCIPAL PRIVATE SECRETARY & STENO-CUM-COMPUTER OPERATOR**

UNDERTAKING

(Applicable to candidates serving in Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc.).

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the age or qualifications or experience prescribed for the said post.
3. I certify that no vigilance / disciplinary case is pending against me.
4. I certify that no major or minor penalty was imposed on me during the last 10 years of my service in the Ministry / Department / Organization.
5. I certify that no prosecution for criminal charge is pending against me in any court of law.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:

DATE:

**APPLICATION FOR THE POST OF DEPUTY DIRECTOR (CONSUMER ASSISTANCE), DEPUTY
DIRECTOR (TRANSMISSION & DISTRIBUTION), DEPUTY DIRECTOR (TARIFF-ENGINEERING)
PRINCIPAL PRIVATE SECRETARY & STENO-CUM-COMPUTER OPERATOR**

UNDERTAKING

(Applicable to candidates who have retired / resigned from Government / PSU / Autonomous Body / Statutory Body / Local Body / Corporations etc.).

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the age or qualifications or experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no vigilance / disciplinary case was either pending or contemplated against me in the Ministry / Department / Organisation at the time of my retirement / resignation. (Please enclose a copy of PPO (if applicable) and Order notifying your discharge from service on retirement / resignation).
5. I certify that I have never been convicted, charge sheeted or ever had a vigilance case/ punishment and major/ minor penalties imposed on me during my present / previous employment or otherwise.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:

DATE:

APPLICATION FOR THE POST OF STENO-CUM-COMPUTER OPERATOR

UNDERTAKING

(Applicable to candidates other than Annexure- I & Annexure-II)

1. I certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief.
2. I certify that I am eligible for the post applied for vis-à-vis the age or qualifications or experience prescribed for the said post.
3. I certify that no prosecution for criminal charge is pending against me in any court of law.
4. I certify that no punitive action was taken against me for any misconduct during my present / previous employment / organization.
5. I certify that I have never been convicted, charge sheeted or ever had a vigilance case/ punishment and major/ minor penalties imposed on me during my present / previous employment or otherwise.

Note: Please enclose copy of last relieving Order / Certificate from previous employer/ employment.

SIGNATURE OF CANDIDATE

NAME OF THE CANDIDATE

PLACE:

DATE: